



Job Description: Transportation Planner

Position

Transportation Planner

Status

Full-time, Non-Exempt

Overview

The SODO Business Improvement Area (BIA), a nonprofit organization advocating for a safe, clean, connected, and engaged SODO, seeks an energetic and detail-oriented individual to join the organization as a Transportation Planner for our Move SODO program.

This is an exciting opportunity to work in a dynamic and complex business district. This new role is important for a growing organization to implement and oversee programs that leverage influence and investments to improve the transportation infrastructure necessary for commerce to thrive in SODO, including an emphasis on road conditions, signage, freight mobility, pedestrian & bike safety, transit connectivity, and parking. The ideal candidate will bring a mix of experience, technical transportation understanding, and writing skills. If you are interested in playing an essential role in transformational infrastructure projects, this is the position for you.

Duties & Responsibilities

- Track ongoing and upcoming transportation projects impacting SODO.
- Track land use issues as they relate to transportation mobility in SODO.
- Develop relationships with key transportation partners, including, SDOT, Metro, WSDOT, Sound Transit, Port of Seattle, Commute Seattle, Transportation Choices Coalition, Duwamish Valley Safe Streets, etc.
- Review, evaluate and summarize transportation and land use plans related to SODO, including, Transportation Management Plans, Draft Environmental Impact Studies, and other project plans.
- Manage the SODO BIA Transportation Committee, including agenda development, speaker recruitment, and member recruitment
- Business and community engagement, work with SODO businesses on transportation-related issues and build relationships to understand key issues in SODO.
- Represent SODO BIA on transportation-related committees and boards.
- Coordinate with transportation/traffic engineering Consultant to write technical evaluations and formal response letters.
- Assist with the development of plans for SODO greenspace and other transportation-related projects.
- Identify grant funding opportunities and prepare grant applications for local and regional grants related to SODO transportation plans.

Qualifications

Education:

- Bachelor's degree in transportation planning, urban planning, public administration, engineering, or a related field.

Experience:

- 2 years of experience in transportation planning, public administration, or a related field.
- 2 years of experience writing grants, proposals, or reports.

Strong Candidates will have some of the following experience:

- Graduate degree in transportation planning, urban planning, public administration, public policy or related field.
- Existing relationships with Seattle transportation agencies and non-profits.
- Knowledge of SODO and its community.
- Familiarity with industrial infrastructure and freight mobility.
- Strong communication skills, both verbal and written.
- Strong interpersonal skills and ability to work with groups and the public.
- Experience with community engagement around transportation-related projects or issues.
- Flexibility and a can-do attitude are important. As a small organization, all employees contribute to the overall success of the organization by pitching in where needed.

Compensation

Salary is \$75,000 - \$85,000 commensurate with experience plus a comprehensive benefit package.

To Apply

Please send your resume and cover letter to lauren@sodoseattle.org Priority given to applicants who apply before October 28, 2022.

The SODO BIA is an Equal Opportunity Employer